

South Dakota One Call Notification Board Meeting

MINUTES

(Draft, Unapproved Circulated October 23, 2023)

Tuesday, October 10, 2023 at 8:00 AM CT (7:00 AM MT)

This meeting was held in person and over ZOOM.

Board members present:

Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;

Vice Chairman, Mark Meier, Representing Municipalities;

Jim Scull, Representing Excavation Contractors;

Ryan Barr, Representing Community Antenna Television Systems;

Bleau LaFave, Representing Investor-Owned Natural Gas Utilities;

Scott Wiese, Representing Investor-Owned Electric Utilities;

Lloyd Rave, Representing Rural Water Systems;

Jim Wedin, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;

Steve Barnett, Representing Rural Electric Cooperatives;

Cody Honeywell, Legal Counsel;

Codi Gregg, Executive Director;

Mandy Benson, Executive Assistant;

Board Members unable to attend:

Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;

Loren Beld, Representing Excavation Contractors;

Brett Koenecke, Legal Counsel;

Callie Iverson, Accounting;

Guests:

Ethan Wurdeman, USIC;

Sharla Haugen, Sioux Valley Energy;

Brad Wenande, NorthWestern Energy;

Jake VanDewater, SDN Communications;

1. Fay Jandreau called the meeting to order at 8:10AM CT. There was an additional item, Item 10 added to discuss the PHMSA Evaluation. Bleau LaFave made the motion to accept the agenda, Lloyd Rave seconded. **Motion carried unanimously.**
2. Board Meeting Minutes for July 31, 2023 were approved. Mark Meier made the motion, Scott Wiese seconded the motion. **Motion carried unanimously.**



3. Financial Reports were presented by Codi Gregg. Financial Approval was moved to the first quarter 2024 Board Meeting.
4. South Dakota 811 Performance Reports were reviewed. This report is available on the website.
 - a. Ticket Volume (Incoming and Outgoing)
 - i. Quarter 3 is down with the top counties being Minnehaha, Lincoln, Pennington and Hutchinson.
 - b. Ratio (Incoming vs Outgoing)
 - i. Down for Q3 by 5.04%
 - c. Electronic Ticketing
 - i. Down for Q3 by 8.5%
 - d. Secondary Links
 - i. Down for Q3 by 6.5%
 - e. Ticket Type Usage
 - i. The top three utilized ticket types for Q3 were Normal, Modify, and Informational
 - f. Speed of Answer
 - i. Texas fell within range of speed of answer for Q3.
 - g. Damage Reporting
 1. With Previous Tickets are down
 2. Without Previous Tickets are up
 3. Gas is down by 4% for Q3
 - h. Positive Response has seen a 5.92% increase

Executive Director Discussion Items:

5. Recommended Error and Omissions Policy to be held by Codi Gregg and Mandy Benson for three years after contract end date. Does the Board of Directors wish to reimburse the cost of coverage for the policies?
 - a. The Board motioned to approve Error and Omissions Policies to be held by Codi Gregg and Mandy Benson for three years after contract end date to be secured up to \$5,000. Motioned by Mark Meier. Lloyd Rave seconded the motion. **Motion carried unanimously.**
6. The contract between the South Dakota One Call Notification Board and Texas811 will expire on December 31, 2023. RFP 23RFP9017 was published August 1, 2023. The RFP Committee reviewed and met with respondents to the RFP. The RFP Committee will present its findings and recommendation to the Board of Directors.
 - a. The Board may go into Executive Session, if and only according to SDCL 1-25-2(3). Time in and time out to be recorded.
 - i. Lloyd Rave motioned to enter Executive Session at 9:05am (CT). Ryan Barr seconded the motion. Executive Session concluded at 9:43am (CT).



- ii. Mark Meier recommended entering into a five year contract with Texas811 effective January 1, 2024.
 - b. The Board of Directors will move to accept the recommendation in a Board Meeting Thursday, October 12, 2023.
7. The Board motioned for May Adam to build a schedule for Public Hearing to allow public comments for the proposed rules changes. Drafts of changes will be published. Lloyd Rave made the motion. Motion seconded by Ryan Barr. **Motion carried unanimously.**
 8. Fay Jandreau and Bleau LaFave are both retiring from the Board after years of dedicated service. Their terms will end October 31, 2023.
Codi Gregg thanked both Bleau and Fay for the many many years of service and commitment to the Board and its directive of keeping South Dakota utilities, excavators and general public safe. The Board of Directors presented a plaque and gift to both members. Again, on behalf of the Board of Directors and its staff, Thank You to both of these gentlemen!
 9. Lloyd Rave made the motion to nominate Mark Meier for the Chairperson and Ryan Barr as Vice-Chair. Scott Wiese seconded the motion. **Motion carried unanimously.**
 10. The Board was provided the recent notice of Inadequate Status from PHMSA. Codi discussed the findings of PHMSA with the Board. There was no action taken at this meeting, as the Board will discuss and approve the response at a Board Meeting November 7, 2023.
 11. Public comment was offered, Ethan Wurdeman and USIC both thanked the board for their continued effort and open meetings.
 12. Bleau LaFave motioned to adjourn. Fay Jandreau seconded. Motion carried unanimously.

Notice of future One Call Board Meetings:

Board Meeting Dates:

- October 12, 2023 10AM CT, held over ZOOM.
- February, 2024 Legislative Breakfast Date being finalized.

Notice of Safety Conferences:

- Common Ground Alliance (CGA) April 14 – April 18, 2024
Colorado Springs, Colorado
- Excavation Safety Alliance (ESC) March 19 – March 21, 2024
New Orleans, Louisiana

Notice of future One Call Enforcement Panel Meetings:

2PM Central Time (1PM Mountain Time) Last Thursday of each month and last Friday during Legislative Session (January, February and March.)
Schedule provided to Enforcement Panel Members

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at exedir@sdonecall.com or by calling (605) 863 – 0951.

