

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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June 11, 2024

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,165,981.99.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,


Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmt of Revenues & Expenditures
May 2024

	May 24
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	90,329.82
4391000 - Fines	500.00
Total Income	90,829.82
Expense	
5101010 - Salaries & Benefits	23,027.50
5203 - Travel	
52031380 - Non-employment Trave	1,384.05
Total 5203 - Travel	1,384.05
52031400 - EE Travel Not Over	68.00
52031500 - EE Travel Overnight	417.81
5204 - Contractual Services	
52040280 - Dues/Membership Fees	2,669.82
52040880 - Consultant Fee Legal	16,192.00
52041800 - Computer Svcs-State	96.97
52042000 - Central Services	124.86
52045180 - Rents Other	350.00
52045380 - Telecommunications	160.00
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	67,962.17
Total 5204 - Contractual Services	87,755.82
5205 Supplies	
52053580 - Postage	236.40
52053980 - Foodstuffs	20.98
Total 5205 Supplies	257.38
5207 - Cap Outlay,Comp Hdwr	977.97
Total Expense	113,888.53
Net Ordinary Income	-23,058.71
Net Income	-23,058.71

SOUTH DAKOTA ONE CALL
Profit & Loss Prev Year Comparison
 July 2023 through May 2024

	Jul '23 - May 24	Jul '22 - May 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	878,604.11	784,971.49	93,632.62	11.9%
4391000 - Fines	3,850.00	750.00	3,100.00	413.3%
4491000 - Interest	28,455.64	9,747.03	18,708.61	191.9%
Total Income	910,909.75	795,468.52	115,441.23	14.5%
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20	0.00	25,133.20	100.0%
5101010 - Salaries & Benefits - Other	144,601.00	1,262.41	143,338.59	11,354.4%
Total 5101010 - Salaries & Benefits	169,734.20	1,262.41	168,471.79	13,345.3%
5203 - Travel				
52030200 - State Vehicle Travel	3,807.69	0.00	3,807.69	100.0%
52031000 - Lodging	231.00	0.00	231.00	100.0%
52031380 - Non-employment Trave	8,890.85	6,606.22	2,284.63	34.6%
Total 5203 - Travel	12,929.54	6,606.22	6,323.32	95.7%
52031400 - EE Travel Not Over	68.00	0.00	68.00	100.0%
52031500 - EE Travel Overnight	417.81	0.00	417.81	100.0%
5204 - Contractual Services				
52040280 - Dues/Membership Fees	10,321.25	8,470.40	1,850.85	21.9%
52040880 - Consultant Fee Legal	33,583.60	34,243.88	-660.28	-1.9%
52040980 - Consultant Fee, Mgmt	0.00	142,455.00	-142,455.00	-100.0%
52041680 - Workshop Registratio	3,099.00	799.00	2,300.00	287.9%
52041800 - Computer Svcs-State	4,560.36	816.68	3,743.68	458.4%
52041980 - Comp Svcs-Private	275.00	0.00	275.00	100.0%
52042000 - Central Services	8,843.11	5,922.07	2,921.04	49.3%
52044180 - Advertising Misc	200.00	550.00	-350.00	-63.6%
52045180 - Rents Other	5,870.18	4,482.45	1,387.73	31.0%
52045380 - Telecommunications	160.00	0.00	160.00	100.0%
52045900 - Insurance (00)	2,231.00	5,885.30	-3,654.30	-62.1%
52047400 - Bank/Lockbox Fees	2,200.00	2,200.00	0.00	0.0%
52049680 - Other Contractual	664,501.45	573,835.09	90,666.36	15.8%
Total 5204 - Contractual Services	735,844.95	779,659.87	-43,814.92	-5.6%
5205 Supplies				
52050280 - Office Supplies	0.00	0.35	-0.35	-100.0%
52050480 - Ed & Instr Supplies	2,500.00	2,500.00	0.00	0.0%
52053280 - Printing Commercial	3,290.15	5,246.48	-1,956.33	-37.3%
52053580 - Postage	486.90	289.90	197.00	68.0%
52053780 - Clothing	0.00	748.25	-748.25	-100.0%
52053980 - Foodstuffs	3,635.15	3,092.36	542.79	17.6%
5205 Supplies - Other	244.20	0.00	244.20	100.0%
Total 5205 Supplies	10,156.40	11,877.34	-1,720.94	-14.5%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	16,405.00	-16,405.00	-100.0%
Total 5206 - Sponsorships & Grants	0.00	16,405.00	-16,405.00	-100.0%
5207 - Cap Outlay, Comp Hdwr	8,472.85	0.00	8,472.85	100.0%
Total Expense	937,623.75	815,810.84	121,812.91	14.9%
Net Ordinary Income	-26,714.00	-20,342.32	-6,371.68	-31.3%
Net Income	-26,714.00	-20,342.32	-6,371.68	-31.3%

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5101010 - Salaries & Benefits							
Check	05/01/2024	DB	Payroll Codi & Mandy		7,906.96		7,906.96
Check	05/15/2024	DB	Payroll Codi & Mandy		7,584.18		15,491.14
Check	05/31/2024	DB	Payroll Codi & Mandy		7,536.36		23,027.50
Total 5101010 - Salaries & Benefits					23,027.50	0.00	23,027.50
5203 - Travel							
52031380 - Non-employment Trave							
Check	05/06/2024	140000081	Kelly Inn & Suites	Board lodging	77.00		77.00
Check	05/07/2024	140000083	AmericInn		616.00		693.00
Check	05/07/2024	140000085	Mark Meier		201.45		894.45
Check	05/07/2024	140000086	Lloyd Rave		489.60		1,384.05
Total 52031380 - Non-employment Trave					1,384.05	0.00	1,384.05
Total 5203 - Travel							
52031400 - EE Travel Not Over							
Check	05/07/2024	1424000092	Mandy Benson		68.00		68.00
Total 52031400 - EE Travel Not Over					68.00	0.00	68.00
52031500 - EE Travel Overnight							
Check	05/07/2024	140000088	Mandy Benson		48.00		48.00
Check	05/07/2024	140000089	Codi Gregg		48.00		96.00
Check	05/07/2024	1424000092	Mandy Benson		321.81		417.81
Total 52031500 - EE Travel Overnight					417.81	0.00	417.81
5204 - Contractual Services							
52040280 - Dues/Membership Fees							
Check	05/06/2024	140000080	Facility Notification Centers		2,500.00		2,500.00
Check	05/07/2024	140000089	Codi Gregg		169.82		2,669.82
Total 52040280 - Dues/Membership Fees					2,669.82	0.00	2,669.82
52040880 - Consultant Fee Legal							
Check	05/07/2024	140000082	Precision Reporting		150.00		150.00
Check	05/24/2024	1424000093	May Adam Gerdes & Thomps...		16,042.00		16,192.00
Total 52040880 - Consultant Fee Legal					16,192.00	0.00	16,192.00
52041800 - Computer Svcs-State							
Check	05/06/2024	DP403134	SD BIT		96.97		96.97
Total 52041800 - Computer Svcs-State					96.97	0.00	96.97
52042000 - Central Services							
Check	05/07/2024	PL404081	SD BHR		124.86		124.86

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 May 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Total 52042000 - Central Services							
					124.86	0.00	124.86
52045180 - Rents Other							
Check	05/07/2024	140000083	Americlnn		350.00		350.00
Total 52045180 - Rents Other							
					350.00	0.00	350.00
52045380 - Telecommunications							
Check	05/07/2024	140000088	Mandy Benson		40.00		40.00
Check	05/07/2024	140000089	Codi Gregg		40.00		80.00
Check	05/07/2024	1424000092	Mandy Benson	Mandy Cell phone	80.00		160.00
Total 52045380 - Telecommunications							
					160.00	0.00	160.00
52047400 - Bank/Lockbox Fees							
Check	05/24/2024	D1461D0011	LockBox Fee		200.00		200.00
Total 52047400 - Bank/Lockbox Fees							
					200.00	0.00	200.00
52049680 - Other Contractual							
Check	05/07/2024	140000084	Take Charge Bookkeeping		1,360.00		1,360.00
Check	05/07/2024	1424000090	Texas Excavation		65,710.50		67,070.50
Check	05/07/2024	1424000091	Texas Excavation	SD24-0008	891.67		67,962.17
Total 52049680 - Other Contractual							
					67,962.17	0.00	67,962.17
Total 5204 - Contractual Services							
					87,755.82	0.00	87,755.82
5205 Supplies							
52053580 - Postage							
Check	05/07/2024	140000087	Codi Gregg		236.40		236.40
Total 52053580 - Postage							
					236.40	0.00	236.40
52053980 - Foodstuffs							
Check	05/07/2024	140000083	Americlnn		20.98		20.98
Total 52053980 - Foodstuffs							
					20.98	0.00	20.98
Total 5205 Supplies							
					257.38	0.00	257.38
5207 - Cap Outlay, Comp Hdwr							
Check	05/24/2024	PO	GovConnect		977.97		977.97
Total 5207 - Cap Outlay, Comp Hdwr							
					977.97	0.00	977.97
TOTAL							
					113,888.53	0.00	113,888.53

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual

July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income	910,909.75			
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20			
5101010 - Salaries & Benefits - Other	144,601.00	250,000.00	-105,399.00	57.8%
Total 5101010 - Salaries & Benefits	169,734.20	250,000.00	-80,265.80	67.9%
5203 - Travel				
52030200 - State Vehicle Travel	3,807.69			
52031000 - Lodging	231.00	4,000.00	-3,769.00	5.8%
52031380 - Non-employment Trave	8,890.85	20,000.00	-11,109.15	44.5%
52032680 - OOS Air Comm Carrier	0.00	6,500.00	-6,500.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	18,000.00	-18,000.00	0.0%
Total 5203 - Travel	12,929.54	48,500.00	-35,570.46	26.7%
52031400 - EE Travel Not Over	68.00			
52031500 - EE Travel Overnight	417.81			
5204 - Contractual Services				
52040280 - Dues/Membership Fees	10,321.25	10,500.00	-178.75	98.3%
52040380 - Leagl Doc Fees	0.00	150.00	-150.00	0.0%
52040880 - Consultant Fee Legal	33,583.60	36,000.00	-2,416.40	93.3%
52041680 - Workshop Registratio	3,099.00	1,000.00	2,099.00	309.9%
52041800 - Computer Svcs-State	4,560.36	1,000.00	3,560.36	456.0%
52041980 - Comp Svcs-Private	275.00			
52042000 - Central Services	8,843.11	6,200.00	2,643.11	142.6%
52043100 - Audit Svcs-State	0.00	7,500.00	-7,500.00	0.0%
52044180 - Advertising Misc	200.00	15,000.00	-14,800.00	1.3%
52045180 - Rents Other	5,870.18	7,000.00	-1,129.82	83.9%
52045380 - Telecommunications	160.00			
52045900 - Insurance (00)	2,231.00	2,800.00	-569.00	79.7%
52047400 - Bank/Lockbox Fees	2,200.00	2,400.00	-200.00	91.7%
52049680 - Other Contractual	664,501.45	900,000.00	-235,498.55	73.8%
Total 5204 - Contractual Services	735,844.95	989,550.00	-253,705.05	74.4%
5205 Supplies				
52050280 - Office Supplies	0.00	200.00	-200.00	0.0%
52050480 - Ed & Instr Supplies	2,500.00	25,000.00	-22,500.00	10.0%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	3,290.15	13,000.00	-9,709.85	25.3%
52053580 - Postage	486.90	2,500.00	-2,013.10	19.5%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	3,635.15	3,000.00	635.15	121.2%
5205 Supplies - Other	244.20			
Total 5205 Supplies	10,156.40	45,300.00	-35,143.60	22.4%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 5206 - Sponsorships & Grants	0.00	20,000.00	-20,000.00	0.0%
5207 - Cap Outlay,Comp Hdwr	8,472.85	3,500.00	4,972.85	242.1%
Total Expense	937,623.75	1,356,850.00	-419,226.25	69.1%
Net Ordinary Income	-26,714.00	-1,356,850.00	1,330,136.00	2.0%
Net Income	-26,714.00	-1,356,850.00	1,330,136.00	2.0%

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06/10/24

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 05/31/2024

	<u>May 31, 24</u>
Beginning Balance	1,189,685.31
Cleared Transactions	
Checks and Payments - 20 items	-97,050.71
Deposits and Credits - 23 items	87,970.95
Total Cleared Transactions	<u>-9,079.76</u>
Cleared Balance	<u><u>1,180,605.55</u></u>
Uncleared Transactions	
Checks and Payments - 3 items	-17,489.78
Deposits and Credits - 3 items	2,866.22
Total Uncleared Transactions	<u>-14,623.56</u>
Register Balance as of 05/31/2024	<u><u>1,165,981.99</u></u>
Ending Balance	1,165,981.99

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 05/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,189,685.31
Cleared Transactions						
Checks and Payments - 20 items						
Check	04/25/2024	14240...	Pizza Ranch	X	-450.00	-450.00
Check	04/25/2024	14240...	Mark Meier	X	-201.96	-651.96
Check	05/01/2024	DB	Payroll Codi & Mandy	X	-7,906.96	-8,558.92
Check	05/06/2024	14000...	Facillty Notification ...	X	-2,500.00	-11,058.92
Check	05/06/2024	DP40...	SD BIT	X	-96.97	-11,155.89
Check	05/06/2024	14000...	Kelly Inn & Suites	X	-77.00	-11,232.89
Check	05/07/2024	14240...	Texas Excavation	X	-65,710.50	-76,943.39
Check	05/07/2024	14000...	Take Charge Bookk...	X	-1,360.00	-78,303.39
Check	05/07/2024	14000...	AmericInn	X	-986.98	-79,290.37
Check	05/07/2024	14240...	Texas Excavation	X	-891.67	-80,182.04
Check	05/07/2024	14000...	Lloyd Rave	X	-489.60	-80,671.64
Check	05/07/2024	14000...	Codi Gregg	X	-257.82	-80,929.46
Check	05/07/2024	14000...	Codi Gregg	X	-236.40	-81,165.86
Check	05/07/2024	14000...	Mark Meier	X	-201.45	-81,367.31
Check	05/07/2024	14000...	Precision Reporting	X	-150.00	-81,517.31
Check	05/07/2024	PL404...	SD BHR	X	-124.86	-81,642.17
Check	05/07/2024	14000...	Mandy Benson	X	-88.00	-81,730.17
Check	05/15/2024	DB	Payroll Codi & Mandy	X	-7,584.18	-89,314.35
Check	05/24/2024	D1461...	LockBox Fee	X	-200.00	-89,514.35
Check	05/31/2024	DB	Payroll Codi & Mandy	X	-7,536.36	-97,050.71
Total Checks and Payments					-97,050.71	-97,050.71
Deposits and Credits - 23 items						
Deposit	04/30/2024			X	7.35	7.35
Deposit	05/01/2024			X	1,513.05	1,520.40
Deposit	05/02/2024			X	31.50	1,551.90
Deposit	05/03/2024			X	3,137.40	4,689.30
Deposit	05/06/2024			X	1,183.35	5,872.65
Deposit	05/07/2024			X	8.40	5,881.05
Deposit	05/07/2024			X	2,498.67	8,379.72
Deposit	05/08/2024			X	4,423.65	12,803.37
Deposit	05/09/2024			X	1,006.18	13,809.55
Deposit	05/10/2024			X	1,382.85	15,192.40
Deposit	05/13/2024			X	10,146.29	25,338.69
Deposit	05/14/2024			X	6,675.27	32,013.96
Deposit	05/14/2024			X	6,946.10	38,960.06
Deposit	05/15/2024			X	821.10	39,781.16
Deposit	05/16/2024			X	1,824.54	41,605.70
Deposit	05/20/2024			X	1,612.17	43,217.87
Deposit	05/21/2024			X	29.40	43,247.27
Deposit	05/21/2024			X	500.00	43,747.27
Deposit	05/21/2024			X	11,894.39	55,641.66
Deposit	05/22/2024			X	3,640.35	59,282.01
Deposit	05/23/2024			X	6,156.57	65,438.58
Deposit	05/24/2024			X	862.26	66,300.84
Deposit	05/28/2024			X	21,670.11	87,970.95
Total Deposits and Credits					87,970.95	87,970.95
Total Cleared Transactions					-9,079.76	-9,079.76
Cleared Balance					-9,079.76	1,180,605.55
Uncleared Transactions						
Checks and Payments - 3 items						
Check	05/07/2024	14240...	Mandy Benson		-469.81	-469.81
Check	05/24/2024	14240...	May Adam Gerdes ...		-16,042.00	-16,511.81
Check	05/24/2024	PO	GovConnect		-977.97	-17,489.78
Total Checks and Payments					-17,489.78	-17,489.78

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06/10/24

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 05/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 3 items						
Deposit	05/07/2024				18.90	18.90
Deposit	05/30/2024				2,571.66	2,590.56
Deposit	05/31/2024				275.66	2,866.22
Total Deposits and Credits					2,866.22	2,866.22
Total Uncleared Transactions					-14,623.56	-14,623.56
Register Balance as of 05/31/2024					-23,703.32	1,165,981.99
Ending Balance					-23,703.32	1,165,981.99

BA1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 05/31/2024

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AGENCY: 14 PUBLIC SAFETY
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,180,605.55	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,180,605.55	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,180,605.55	DR **	
BUDGET UNIT TOTAL 1461			1,180,605.55	DR ***	
AGENCY TOTAL 14			9,003,018.68	CR ****	