

South Dakota One Call Notification Board Meeting

MINUTES

Tuesday, June 27, 2023 at 1:00 PM CT (12:00 PM MT)

(Approved July 13, 2023)

This meeting was held in person and available over ZOOM.

Board members:

Chairman, Fay Jandreau, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;

Vice Chairman, Mark Meier, Representing Municipalities;

Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;

Jim Scull, Representing Excavation Contractors;

Ryan Barr, Representing Community Antenna Television Systems;

Loren Beld, Representing Excavation Contractors;

Scott Wiese, Representing Investor-Owned Electric Utilities;

Lloyd Rave, Representing Rural Water Systems;

Jim Wedin, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;

Brett Koenecke, Legal Counsel;

Cody Honeywell, Legal Counsel;

Callie Iverson, Accounting;

Codi Gregg, Executive Director;

Mandy Benson, Executive Assistant;

Board Members unable to attend:

Bleau LaFave, Representing Investor-Owned Natural Gas Utilities;

Steve Barnett, Representing Rural Electric Cooperatives;

Guests:

Keidre Adams, Texas 811

Ryan Hartley, First District

1. Fay Jandreau called the meeting to order at 1:00 PM CT. Agenda item number 2 was replaced by item number 3. Agenda item number 5 was also replaced by item number 6.
2. Scott Wiese made the motion to approve the Board Meeting Minutes as printed for February 16 and May 4, 2023. Mark Meier seconded the motion. ***Motion carried unanimously.***

3. Callie Iverson with Tale Charge reviewed the financial reports. Mark Meier made the motion to approve April and May, 2023 Financial Reports. Ryan Barr seconded the motion. ***Motion carried unanimously.***

4. Performance Reports for South Dakota 811, posted to the website was reviewed and detailed by Keidre Adams with Texas811. All ticket reporting is valid to June 19th.
 - a. Incoming ticket volume-
 1. April down 3 percent
 2. May 7 percent increase
 3. June is down 31 due to being through the 19th of the month
 4. Minnehaha, Lincoln, Pennington, Brookings were top incoming ticket volume
 - b. Ratio (outgoing to incoming)
 1. April down 1 percent
 2. May down .3 percent
 3. June down 2.8
 - c. Electronic Ticketing
 1. April down 3 percent
 2. May increased 8 percent
 3. June down 38 percent
 4. Homeowner-up overall
 - d. Secondary Link (Additional Outputs),
 1. April 18.2 percent up
 2. May 17.9 increase
 3. June 30.9 down
 - e. Ticket types
 1. The most utilized ticket type was Normal, second most utilized ticket type was Appointment.
 - f. Speed of Answer-
 1. Texas fell within speed of answer timeframe of 45 seconds (When on hold waiting for an agent in the 45 second answer time frame, instead of hold music, SD811 laws are played for caller to hear.)
 - g. Damages with Previous Tickets
 1. .80% of the volume for the quarter
 2. April was down 31.72
 3. May was up 32.48 percent
 4. June down 9.9
 - h. Damages without Previous Tickets
 1. April down 17.86 percent
 2. May down 5.26
 3. June down 29.79 percent
 - i. Gas Damages
 1. April down 23 percent
 2. May up 40 percent
 3. June down 23 percent

j. Positive Response

1. Total responses entered in the second quarter, to date is 104, 220
2. No response to 30,657. Scott Wiese asked for clarification on this number. This may be from utilities being registered to enter There are a few factors to no responses. This can be looked in to further.

Executive Director Discussion Items:

5. HB 1184 Transition from Public Utilities Commission to Department of Public Safety. Mark Meier motioned to enter Executive Session at 2:22pm CT. Ryan Barr Codi Executive Session at 2:51pm CT.

Mark Meier made the motion for Fay Jandreau with Bureau of Human Resources guidance to establish and offer Codi Gregg's salary, also Fay Jandreau and Codi Gregg with guidance from Bureau of Human Resources to develop and offer Mandy Benson's wage. Lloyd Rave seconded the motion. **Motion carried unanimously.**

Termination of Codi Gregg's contract will be decided at the next board meeting.

6. Ryan Hartley of First District Association of Local Governments presented their performance results and updates to the Board of Directors. First District received 60 data sets from counties, with all updates being provided to Texas811 by the end of June. Texas811 is using the data in conjunction with additional resources to provide the best mapping options available to South Dakota 811 and its users. South Dakota 811 will continue to evaluate the data provided and its effectiveness as well as additional options.

After discussion on the data provided to Texas811, its value, and the timeliness of the data provided, Mark Meier made the motion to renew the Joint Powers Agreement with First District of Local Governments Jim Wedin seconded the motion. **Motion carried unanimously.**

7. South Dakota One Call's Enforcement Panel has met on the following Complaints and Recommendations have been issued. The Board reviewed the complaint recommendations and motioned to approve all recommendations in one motion.
 - a. OC22 – 010 In the Matter of the complaint filed by Hunts Family Construction, Spearfish, SD against BluePeak, Rapid City, SD for an incident occurring June 18, 2022 at 338 Evans Lane in Spearfish.

The Panel found probable cause of a violation of 49-7A-8 did occur and recommended a penalty in the amount of \$500, \$400 suspended with BluePeak meeting stated requirements on the recommendation.



- b. OC22- 011 In the Matter of the complaint filed by NorthWestern Energy, Mitchell, SD against Wagner Building Supply, Wagner, SD for an incident occurring July19, 2022 at 602 White Swan Road in Lake Andes.

The Panel found probable cause of a violation of 49-7A-5 did occur and recommended a penalty in the amount of \$500, \$250 suspended with Wagner Building Supply meeting stated requirements of the recommendation.

- c. OC22 – 012 In the Matter of the complaint filed by NorthWestern Energy, Mitchell, SD against Wagner Building Supply, Wagner, SD for an incident occurring July 28, 2022 at 310 Wendy Avenue in Wagner.

The Panel found probable cause of a violation of 49-7A-12 did occur and recommended a penalty in the amount of \$500, \$250 suspended with Wagner Building Supply meeting stated requirements of the recommendation.

- d. OC22- 013 In the Matter of the complaint filed by Elliott Construction, Yankton, SD against Lake Madison Sanitary District, Madison, SD for an incident occurring June 4, 2021 at 310 6582 Peninsula Point in Lake Madison.

The Panel did not find probable cause of a violation of 49-7A-8 did occur and recommended dismissing the complaint.

- e. OC22-014 In the Matter of the complaint filed by Elliott Construction, Yankton, SD against Lake Madison Sanitary District, Madison, SD for an incident occurring June 4, 2021 at 310 6606 Peninsula Point in Lake Madison.

The Panel did not find probable cause of a violation of 49-7A-8 did occur and recommended dismissing the complaint.

Lloyd Rave made motion to approve the recommendations as stated above. Kay Braaten seconded the motion. ***Motion unanimously carried.***

- 8. Code of Conduct and Conflict of Interest forms needed to be updated. Board Members in attendance were given Code of Conflict of Interest Update for signature. Those attending virtually will be emailed a Code of Conflict to sign and return. There was no change to the forms.
- 9. The Board of Directors reviewed the following upcoming changes to the Board:
 - a. Retirement Announcements.
 - 1. Bleau LaFave will retire at the end of August. Fay Jandreau will retire at the end of October.



- b. Chair and Vice Chair Elections.
 - 1. Chair and Vice Chair Elections will be held at an upcoming board meeting. Mark Meier has been nominated for Chair and Ryan Barr has been nominated for Vice Chair.

 - c. Set Board Meeting Schedule for remainder of 2023
 - 1. Codi and Mandy will establish dates for the Board.
10. South Dakota One Call Center RFP Committee will review the RFP and provide an update to the Board.
11. No public comment was offered.
12. Scott Wiese made the motion to adjourn. Kay Braaten seconded. ***Motion carried unanimously.***

Notice of future One Call Board Meetings:

Proposed Board Meeting Dates:

July 18 or 20th- Approve RFP and Budget FY 2025

Safety Conferences and Expos:

- Texas811 Damage Prevention Safety Summit – October 4-6, 2023 – Georgetown, TX.

Notice of future One Call Enforcement Panel Meetings:

2PM Central Time (1PM Mountain Time) Last Thursday of each month and last Friday during Legislative Session (January, February and March.)
Schedule provided to Enforcement Panel Members

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at exedir@sdonecall.com or by calling (605) 863 – 0951.