

# TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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June 11, 2024

South Dakota One Call  
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC for the month ended July 31, 2024. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- ~~Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.~~
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- ~~Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.~~
- Bank Reconciliation.
- Cash Balance: \$1,208,160.91

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

**SOUTH DAKOTA ONE CALL**  
**Stmnt of Revenues & Expenditures**  
 July 2024

	Jul 24
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	112,464.56
Total Income	112,464.56
Expense	
5101010 - Salaries & Benefits	16,248.25
52031400 - EE Travel Not Over	60.00
52031500 - EE Travel Overnight	80.00
5204 - Contractual Services	
52040280 - Dues/Membership Fees	5,622.51
52040880 - Consultant Fee Legal	25.00
52041800 - Computer Svcs-State	750.40
52042000 - Central Services	2,112.11
52043680 - Advertising Newspaper	34.16
52045180 - Rents Other	124.00
52045300 - Telecomm thru purcha	40.00
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	64,893.39
Total 5204 - Contractual Services	73,801.57
5205 Supplies	
52050480 - Ed & Instr Supplies	2,500.00
52053580 - Postage	198.91
Total 5205 Supplies	2,698.91
Total Expense	92,888.73
Net Ordinary Income	19,575.83
Net Income	19,575.83

**SOUTH DAKOTA ONE CALL  
Transaction Detail By Account**

July 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>5101010 - Salaries &amp; Benefits</b>							
Check	07/01/2024	CGEX240626	Payroll Codi & Mandy		7,981.91		7,981.91
Check	07/01/2024	CGEX240711	Payroll Codi & Mandy		8,266.34		16,248.25
Total 5101010 - Salaries & Benefits					16,248.25	0.00	16,248.25
<b>52031400 - EE Travel Not Over</b>							
Check	07/01/2024	142500009	Codi Gregg		60.00		60.00
Total 52031400 - EE Travel Not Over					60.00	0.00	60.00
<b>52031500 - EE Travel Overnight</b>							
Check	07/01/2024	142500009	Codi Gregg		80.00		80.00
Total 52031500 - EE Travel Overnight					80.00	0.00	80.00
<b>5204 - Contractual Services</b>							
<b>52040280 - Dues/Membership Fees</b>							
Check	07/01/2024	142500004	Diligent	08.2024-08.2025	5,622.51		5,622.51
Total 52040280 - Dues/Membership Fees					5,622.51	0.00	5,622.51
<b>52040880 - Consultant Fee Legal</b>							
Check	07/01/2024	618714	Bachand Hruska		25.00		25.00
Total 52040880 - Consultant Fee Legal					25.00	0.00	25.00
<b>52041800 - Computer Svcs-State</b>							
Check	07/01/2024	DP406135	SD BIT		750.40		750.40
Total 52041800 - Computer Svcs-State					750.40	0.00	750.40
<b>52042000 - Central Services</b>							
Check	07/01/2024	PL406077	SD BHR		50.52		50.52
Check	07/01/2024	FM406101	SD Central Services	Q4 FY24	2,031.10		2,081.62
Check	07/01/2024	PP406067	Purchasing Services	RFP Technical services Q4 2024	22.45		2,104.07
Check	07/01/2024	PM406067	SD Property Mgmt		8.04		2,112.11
Total 52042000 - Central Services					2,112.11	0.00	2,112.11
<b>52043680 - Advertising Newspaper</b>							
Check	07/01/2024	142500005	The Dakota Herald		34.16		34.16
Total 52043680 - Advertising Newspaper					34.16	0.00	34.16
<b>52045180 - Rents Other</b>							
Check	07/01/2024	142500009	Codi Gregg	PO Box rent	124.00		124.00
Total 52045180 - Rents Other					124.00	0.00	124.00
<b>52045300 - Telecomm thru purcha</b>							
Check	07/01/2024	142500009	Codi Gregg	cell phone	40.00		40.00
Total 52045300 - Telecomm thru purcha					40.00	0.00	40.00
<b>52047400 - Bank/Lockbox Fees</b>							
Check	07/01/2024	D1561D0001	LockBox Fee		200.00		200.00
Total 52047400 - Bank/Lockbox Fees					200.00	0.00	200.00
<b>52049680 - Other Contractual</b>							
Check	07/01/2024	1425000003	Take Charge Bookkeeping	includes printing fees	1,909.08		1,909.08
Check	07/01/2024	142500007	Texas Excavation	SD24-0011	62,192.64		64,101.72
Check	07/01/2024	142500008	Texas Excavation	SD24-0012	791.67		64,893.39
Total 52049680 - Other Contractual					64,893.39	0.00	64,893.39
Total 5204 - Contractual Services					73,801.57	0.00	73,801.57
<b>5205 Supplies</b>							
<b>52050480 - Ed &amp; Instr Supplies</b>							
Check	07/01/2024	142500006	Planet Underground Intera	Digging Dangers	2,500.00		2,500.00
Total 52050480 - Ed & Instr Supplies					2,500.00	0.00	2,500.00
<b>52053580 - Postage</b>							
Check	07/01/2024	142500009	Codi Gregg		198.91		198.91
Total 52053580 - Postage					198.91	0.00	198.91
Total 5205 Supplies					2,698.91	0.00	2,698.91
<b>TOTAL</b>					<b>92,888.73</b>	<b>0.00</b>	<b>92,888.73</b>

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08/08/24

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Summary**  
**3128 Fund Balance, Period Ending 07/31/2024**

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	<u>Jul 31, 24</u>
Beginning Balance	1,204,124.17
Cleared Transactions	
Checks and Payments - 16 items	-108,427.82
Deposits and Credits - 25 items	112,464.56
Total Cleared Transactions	<u>4,036.74</u>
Cleared Balance	<u><u>1,208,160.91</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-972.72
Total Uncleared Transactions	<u>-972.72</u>
Register Balance as of 07/31/2024	<u><u>1,207,188.19</u></u>
Ending Balance	1,207,188.19

**SOUTH DAKOTA ONE CALL**  
**Reconciliation Detail**  
**3128 Fund Balance, Period Ending 07/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,204,124.17
<b>Cleared Transactions</b>						
<b>Checks and Payments - 16 items</b>						
Check	05/24/2024	14240...	May Adam Gerdes ...	X	-16,042.00	-16,042.00
Check	07/01/2024	14250...	Texas Excavation	X	-62,192.64	-78,234.64
Check	07/01/2024	CGEX...	Payroll Codi & Mandy	X	-8,266.34	-86,500.98
Check	07/01/2024	CGEX...	Payroll Codi & Mandy	X	-7,981.91	-94,482.89
Check	07/01/2024	14250...	Diligent	X	-5,622.51	-100,105.40
Check	07/01/2024	14250...	Planet Underground ...	X	-2,500.00	-102,605.40
Check	07/01/2024	FM40...	SD Central Services	X	-2,031.10	-104,636.50
Check	07/01/2024	14250...	Take Charge Bookk...	X	-1,909.08	-106,545.58
Check	07/01/2024	14250...	Texas Excavation	X	-791.67	-107,337.25
Check	07/01/2024	DP40...	SD BIT	X	-750.40	-108,087.65
Check	07/01/2024	D1561...	LockBox Fee	X	-200.00	-108,287.65
Check	07/01/2024	PL406...	SD BHR	X	-50.52	-108,338.17
Check	07/01/2024	14250...	The Dakota Herald	X	-34.16	-108,372.33
Check	07/01/2024	618714	Bachand Hruska	X	-25.00	-108,397.33
Check	07/01/2024	PP406...	Purchasing Services	X	-22.45	-108,419.78
Check	07/01/2024	PM40...	SD Property Mgmt	X	-8.04	-108,427.82
<b>Total Checks and Payments</b>					<b>-108,427.82</b>	<b>-108,427.82</b>
<b>Deposits and Credits - 25 items</b>						
Deposit	07/01/2024			X	1,477.21	1,477.21
Deposit	07/02/2024			X	35.70	1,512.91
Deposit	07/03/2024			X	358.05	1,870.96
Deposit	07/05/2024			X	420.00	2,290.96
Deposit	07/08/2024			X	5,740.07	8,031.03
Deposit	07/09/2024			X	2,370.90	10,401.93
Deposit	07/10/2024			X	1,538.67	11,940.60
Deposit	07/11/2024			X	312.90	12,253.50
Deposit	07/11/2024			X	5,456.22	17,709.72
Deposit	07/12/2024			X	149.10	17,858.82
Deposit	07/12/2024			X	3,206.70	21,065.52
Deposit	07/15/2024			X	16,653.00	37,718.52
Deposit	07/16/2024			X	11,844.13	49,562.65
Deposit	07/17/2024			X	5,386.01	54,948.66
Deposit	07/18/2024			X	5,267.78	60,216.44
Deposit	07/19/2024			X	5,543.44	65,759.88
Deposit	07/22/2024			X	4,315.50	70,075.38
Deposit	07/23/2024			X	2,114.61	72,189.99
Deposit	07/24/2024			X	405.30	72,595.29
Deposit	07/25/2024			X	16,581.95	89,177.24
Deposit	07/26/2024			X	2,285.57	91,462.81
Deposit	07/29/2024			X	5,098.38	96,561.19
Deposit	07/30/2024			X	15,708.91	112,270.10
Deposit	07/31/2024			X	50.61	112,320.71
Deposit	07/31/2024			X	143.85	112,464.56
<b>Total Deposits and Credits</b>					<b>112,464.56</b>	<b>112,464.56</b>
<b>Total Cleared Transactions</b>					<b>4,036.74</b>	<b>4,036.74</b>
<b>Cleared Balance</b>					<b>4,036.74</b>	<b>1,208,160.91</b>
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	05/07/2024	14240...	Mandy Benson		-469.81	-469.81
Check	07/01/2024	14250...	Codi Gregg		-502.91	-972.72
<b>Total Checks and Payments</b>					<b>-972.72</b>	<b>-972.72</b>
<b>Total Uncleared Transactions</b>					<b>-972.72</b>	<b>-972.72</b>
<b>Register Balance as of 07/31/2024</b>					<b>3,064.02</b>	<b>1,207,188.19</b>
<b>Ending Balance</b>					<b>3,064.02</b>	<b>1,207,188.19</b>

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STATE OF SOUTH DAKOTA  
CASH CENTER BALANCES  
AS OF: 07/31/2024

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AGENCY: 14 PUBLIC SAFETY  
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,208,160.91	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,208,160.91	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,208,160.91	DR **	
BUDGET UNIT TOTAL 1461			1,208,160.91	DR ***	
AGENCY TOTAL 14			3,690,263.11	CR ****	