

South Dakota One Call Notification Board Meeting

MINUTES

(Draft, Unapproved Circulated July 17, 2024)

Thursday, July 11, 2024 at 8:00AM CT (7:00 AM MT)

This meeting could be attended over ZOOM or in person at AmericInn, Scottie Room in Fort Pierre, South Dakota.

Board Members in Attendance:

Chairman, Mark Meier, Representing Municipalities;
Vice Chairman, Ryan Barr, Representing Community Antenna Television Systems
Brad Wenande, Representing Investor-Owned Natural Gas Utilities;
Scott Wiese, Representing Investor-Owned Electric Utilities;
Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;
Lloyd Rave, Representing Rural Water Systems;
Loren Beld, Representing Excavation Contractors;
Jim Wedin, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;
Steve Barnett, Representing Rural Electric Cooperatives;
Jake VanDewater, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50, 000 Customers;

Cody Honeywell, Legal Counsel;
Brett Koenecke, Legal Counsel;
Callie Iversen, Accounting;
Codi Gregg, Executive Director;
Mandy Benson, Executive Assistant;

Board Members Unable to Attend:

Jim Scull, Representing Excavation Contractors;

Guests:

Kyle VanLandingham, Texas811;
Sharla Haugen, Sioux Valley Energy;

1. Meeting was called to order at 8:00AM CT. Lloyd Rave made the motion to adopt the agenda. Jim Wedin seconded the motion. **Motion carried unanimously.**
2. Ryan Barr motioned the approval of April 23, 2024 minutes. Brad Wenande seconded the motion. **Motion carried unanimously.**

3. Codi Gregg review the financial statements as provided by Take Charge Bookkeeping. Loren Beld made the motion to approve the financials, Scott Wiese seconded the motion. **Motion carried upon a roll call vote.**
4. Kyle VanLandingham presented the South Dakota 811 Q2 Performance Reports. Year over year, April saw an increase in volume while May and June were down. The top four performing counties include Minnehaha, Lincoln, Pennington, and Brookings. The speed of answer was also within contractual requirements for Q2. This report has been posted to the SD811 website.
5. Codi Gregg presented the 2023 forecast versus actual ticket volume. Currently for 2024, ticket volume is at 44% of the forecast for both incoming and outgoing volume. This report is available to view and is broken down per county.

Executive Director Discussion Items:

6. South Dakota 811 will be hosting a Public Hearing regarding the proposed rules changes. Mark Meier motioned to recess at 9:41am CT. Ryan Barr seconded the motion. **Motion carried unanimously upon a roll call vote.**

Ryan Barr motioned to resume the Board Meeting at 11:20am CT. Kay Braaten seconded the motion. **Motion carried unanimously upon a roll call vote.**

There are three proposed rule changes. Limiting the number of updates on a ticket, excavators using white lining and mandatory positive response.

Ticket updates – this will allow the ticket to have the most up-to-date information.

White lining – has been the biggest concern and discussion point. Minnesota just passed a law allowing black paint during winter conditions. Virtual white lining would help eliminate some of the concern with white lining.

Positive Response – a communication tool between Excavators and Operators to know the status of a locate. Not to be used as a tool to excavate before the start time of a ticket.

7. Cody Honeywell updated the Board of next steps moving forward for Rules Changes.
8. FY 2025 budget load to State Accounting was reviewed. No action taken.
9. FY 2026 Proposed Budget was presented to the Board of Directors. Discussion was held on budget items. There was no action taken, as the budget will be approved on July 23, 2024.
 - a. The Board will host a board training in the fiscal year. Dates to be provided.
 - b. Legislative Breakfast was unanimously as agreed to continue hosting breakfast during session.
 - c. Damage Prevention Academy interest
 - i. Codi and Mandy met with DPA. Currently waiting on pricing options.



10. Take Charge Bookkeeping Contract was discussed in Executive Session, according to SDCL 1-25-2(3). Time in and time out was recorded. Scott Wiese motioned to go into Executive session at 12:20pm CT. Ryan Barr seconded the motion. **Motion carried unanimously.**
Loren Beld motioned to conclude Executive Session at 12:54pm CT. Lloyd Rave seconded the motion. **Motion carried unanimously.**
11. 811 Day was discussed. Plans to include the radio and billboard advertisements to promote August 11. Codi has also requested a Proclamation from the Governor’s Office.
12. The Board of Directors conducted an Enforcement Panel Hearing on Complaint Docket OC23-007 Accurate Locating vs. CCS, Inc. Wednesday, July 10, 2024 at 1:00 PM CT. Discussion included a recap of the events from the Enforcement Panel Hearing.
13. Education letters were considered to keep the public aware of the South Dakota 811 laws and rules to continue damage prevention.
14. No Public Comment was offered.
15. Ryan Barr motioned to adjourn. Lloyd Rave seconded the motion. **Motion carried unanimously.**

Notice of future One Call Board Meetings:

Board Meeting Dates:

- July 23, 2024, ZOOM
- October 17, 2024 In person

Notice of Safety Conferences:

- Texas811 Damage Prevention Summit, October 2 – October 4, 2024
Georgetown, Texas

Notice of future One Call Enforcement Panel Meetings:

July 23, 2024 at 10AM CT (9AM MT) ZOOM
 August 22, 2024 at 10AM CT (9AM MT) ZOOM
 September 26, 2024 at 10AM CT (9AM MT) ZOOM
 October 24, 2024 at 10AM (9AM MT) ZOOM
 November 14, 2024 at 10AM CT (9AM MT) ZOOM
 December 17, 2024 at 10AM CT (9AM MT) ZOOM

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at codi@sd811.com or by calling (605) 863 – 0951.

