

TAKE CHARGE BOOKKEEPING, LLC

CALLIE D. IVERSEN, CPA

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May 21, 2024

South Dakota One Call
Board of Directors

RE: Monthly Reports Packet

Please find enclosed the monthly financials for SDOC. Reports include:

- Statement of Revenues & Expenditures for the month just ended: This report shows totals, by account, of all income and expenditures for the current month.
- Profit & Loss Previous Year to Date comparison: This report shows totals of all income and expenses for the current year compared to the same time period in the previous year.
- Expenditure Detail by Account: This report is a breakdown for the month of expenditures into their respective accounts.
- Recap of fines collected and scholarships paid year-to-date. NO CHANGE
- Budget vs Actual: This report shows you where you are at for the Year to Date compared with the annual budget.
- Bank Reconciliation.
- Cash Balance: \$1,189,685.31.

I have retained copies of the above reports for my records. Please let me know if you have any questions.

Sincerely,



Callie D. Iversen, CPA

SOUTH DAKOTA ONE CALL
Stmnt of Revenues & Expenditures
April 2024

	Apr 24
Ordinary Income/Expense	
Income	
4299006 - Locate Fees	63,251.43
Total Income	63,251.43
Expense	
5101010 - Salaries & Benefits	14,953.87
5203 - Travel	
52030200 - State Vehicle Travel	1,327.53
52031000 - Lodging	154.00
52031380 - Non-employment Trave	124.96
Total 5203 - Travel	1,606.49
5204 - Contractual Services	
52040880 - Consultant Fee Legal	25.00
52041800 - Computer Svcs-State	1,526.73
52042000 - Central Services	2,221.32
52045180 - Rents Other	1,334.45
52045900 - Insurance (00)	2,231.00
52047400 - Bank/Lockbox Fees	200.00
52049680 - Other Contractual	64,241.49
Total 5204 - Contractual Services	71,779.99
5205 Supplies	244.20
Total Expense	88,584.55
Net Ordinary Income	-25,333.12
Net Income	-25,333.12

SOUTH DAKOTA ONE CALL
Profit & Loss Prev Year Comparison
July 2023 through April 2024

	Jul '23 - Apr 24	Jul '22 - Apr 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
4299006 - Locate Fees	788,274.29	714,860.95	73,413.34	10.3%
4391000 - Fines	3,350.00	750.00	2,600.00	346.7%
4491000 - Interest	28,455.64	9,747.03	18,708.61	191.9%
Total Income	820,079.93	725,357.98	94,721.95	13.1%
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20	0.00	25,133.20	100.0%
5101010 - Salaries & Benefits - Other	121,573.50	1,220.06	120,353.44	9,864.6%
Total 5101010 - Salaries & Benefits	146,706.70	1,220.06	145,486.64	11,924.6%
5203 - Travel				
52030200 - State Vehicle Travel	3,807.69	0.00	3,807.69	100.0%
52031000 - Lodging	231.00	0.00	231.00	100.0%
52031380 - Non-employment Trave	7,506.80	6,606.22	900.58	13.6%
Total 5203 - Travel	11,545.49	6,606.22	4,939.27	74.8%
5204 - Contractual Services				
52040280 - Dues/Membership Fees	7,651.43	7,470.40	181.03	2.4%
52040880 - Consultant Fee Legal	17,391.60	34,243.88	-16,852.28	-49.2%
52040980 - Consultant Fee, Mgmt	0.00	126,108.33	-126,108.33	-100.0%
52041680 - Workshop Registratio	3,099.00	299.00	2,800.00	936.5%
52041800 - Computer Svcs-State	4,463.39	576.18	3,887.21	674.7%
52041980 - Comp Svcs-Private	275.00	0.00	275.00	100.0%
52042000 - Central Services	8,718.25	4,479.74	4,238.51	94.6%
52044180 - Advertising Misc	200.00	550.00	-350.00	-63.6%
52045180 - Rents Other	5,520.18	4,482.45	1,037.73	23.2%
52045900 - Insurance (00)	2,231.00	3,696.30	-1,465.30	-39.6%
52047400 - Bank/Lockbox Fees	2,000.00	2,000.00	0.00	0.0%
52049680 - Other Contractual	596,539.28	455,015.24	141,524.04	31.1%
Total 5204 - Contractual Services	648,089.13	638,921.52	9,167.61	1.4%
5205 Supplies				
52050280 - Office Supplies	0.00	0.35	-0.35	-100.0%
52050480 - Ed & Instr Supplies	2,500.00	2,500.00	0.00	0.0%
52053280 - Printing Commercial	3,290.15	279.61	3,010.54	1,076.7%
52053580 - Postage	250.50	289.90	-39.40	-13.6%
52053780 - Clothing	0.00	748.25	-748.25	-100.0%
52053980 - Foodstuffs	3,614.17	3,092.36	521.81	16.9%
5205 Supplies - Other	244.20	0.00	244.20	100.0%
Total 5205 Supplies	9,899.02	6,910.47	2,988.55	43.3%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	16,405.00	-16,405.00	-100.0%
Total 5206 - Sponsorships & Grants	0.00	16,405.00	-16,405.00	-100.0%
5207 - Cap Outlay, Comp Hdwr	7,494.88	0.00	7,494.88	100.0%
Total Expense	823,735.22	670,063.27	153,671.95	22.9%
Net Ordinary Income	-3,655.29	55,294.71	-58,950.00	-106.6%
Net Income	-3,655.29	55,294.71	-58,950.00	-106.6%

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
April 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
5101010 - Salaries & Benefits							
Check	04/01/2024	CGEX240327			7,420.79		7,420.79
Check	04/11/2024	CGEX240411			7,533.08		14,953.87
Total 5101010 - Salaries & Benefits					14,953.87	0.00	14,953.87
5203 - Travel							
52030200 - State Vehicle Travel							
Check	04/30/2024	MP403073	SD FLeet & Travel		1,327.53		1,327.53
Total 52030200 - State Vehicle Travel					1,327.53	0.00	1,327.53
52031000 - Lodging							
Check	04/04/2024	14240000071	AmericInn		154.00		154.00
Total 52031000 - Lodging					154.00	0.00	154.00
52031380 - Non-employment Trave							
Deposit	04/11/2024		Kelly Inn & Suites	Return check		77.00	-77.00
Check	04/25/2024	14240000079	Mark Meier		201.96		124.96
Total 52031380 - Non-employment Trave					201.96	77.00	124.96
Total 5203 - Travel					1,683.49	77.00	1,606.49
5204 - Contractual Services							
52040880 - Consultant Fee Legal							
Check	04/11/2024	DB	Bachand Hruska		25.00		25.00
Total 52040880 - Consultant Fee Legal					25.00	0.00	25.00
52041800 - Computer Svcs-State							
Check	04/30/2024	DP04.2024	SD BIT		1,526.73		1,526.73
Total 52041800 - Computer Svcs-State					1,526.73	0.00	1,526.73
52042000 - Central Services							
Check	04/04/2024	PL403079	SD BHR		121.52		121.52
Check	04/25/2024	CS403045	SD Central Services		326.04		447.56
Check	04/30/2024	PP403063	Purchasing Services		15.31		462.87
Check	04/30/2024	PM403065	SD Property Mgmt		39.95		502.82
Check	04/30/2024	FM403101	SD Central Services		1,718.50		2,221.32
Total 52042000 - Central Services					2,221.32	0.00	2,221.32
52045180 - Rents Other							
Check	04/04/2024	14240000071	AmericInn		400.00		400.00
Check	04/11/2024	14240000076	Minervas		484.45		884.45
Check	04/25/2024	14240000078	Pizza Ranch		450.00		1,334.45
Total 52045180 - Rents Other					1,334.45	0.00	1,334.45

SOUTH DAKOTA ONE CALL
Expenditure Detail By Account
 April 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
52045900 - Insurance (00)							
Check	04/25/2024	PE403045	SD Bureau of Administration		2,223.00		2,223.00
Check	04/30/2024	FB403032		Fidelity Bond	8.00		2,231.00
Total 52045900 - Insurance (00)					2,231.00	0.00	2,231.00
52047400 - Bank/Lockbox Fees							
Check	04/22/2024	D1461D0010	LOCKBOX		200.00		200.00
Total 52047400 - Bank/Lockbox Fees					200.00	0.00	200.00
52049680 - Other Contractual							
Check	04/04/2024	14240000072	Texas Excavation		891.67		891.67
Check	04/04/2024	14240000073	Texas Excavation		39,234.66		40,126.33
Check	04/04/2024	14240000074	Texas Excavation		791.67		40,918.00
Check	04/04/2024	14240000075	Texas Excavation		22,218.49		63,136.49
Check	04/11/2024	14240000077	Take Charge Bookkeeping		1,105.00		64,241.49
Total 52049680 - Other Contractual					64,241.49	0.00	64,241.49
Total 5204 - Contractual Services					71,779.99	0.00	71,779.99
5205 Supplies							
Check	04/04/2024	14240000071	Americinn		83.55		83.55
Check	04/11/2024	14240000076	Minervas		160.65		244.20
Total 5205 Supplies					244.20	0.00	244.20
TOTAL					88,661.55	77.00	88,584.55

SOUTH DAKOTA ONE CALL
Profit & Loss Budget vs. Actual
July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
5101010 - Salaries & Benefits				
51010100 - Salaries	25,133.20			
5101010 - Salaries & Benefits - Other	121,573.50	250,000.00	-128,426.50	48.6%
Total 5101010 - Salaries & Benefits	146,706.70	250,000.00	-103,293.30	58.7%
5203 - Travel				
52030200 - State Vehicle Travel	3,807.69			
52031000 - Lodging	231.00	4,000.00	-3,769.00	5.8%
52031380 - Non-employment Trave	7,506.80	20,000.00	-12,493.20	37.5%
52032680 - OOS Air Comm Carrier	0.00	6,500.00	-6,500.00	0.0%
52033380 - OOS Non-Emp Travel	0.00	18,000.00	-18,000.00	0.0%
Total 5203 - Travel	11,545.49	48,500.00	-36,954.51	23.8%
5204 - Contractual Services				
52040280 - Dues/Membership Fees	7,651.43	10,500.00	-2,848.57	72.9%
52040380 - Leagl Doc Fees	0.00	150.00	-150.00	0.0%
52040880 - Consultant Fee Legal	17,391.60	36,000.00	-18,608.40	48.3%
52041680 - Workshop Registratio	3,099.00	1,000.00	2,099.00	309.9%
52041800 - Computer Svcs-State	4,463.39	1,000.00	3,463.39	446.3%
52041980 - Comp Svcs-Private	275.00			
52042000 - Central Services	8,718.25	6,200.00	2,518.25	140.6%
52043100 - Audit Svcs-State	0.00	7,500.00	-7,500.00	0.0%
52044180 - Advertising Misc	200.00	15,000.00	-14,800.00	1.3%
52045180 - Rents Other	5,520.18	7,000.00	-1,479.82	78.9%
52045900 - Insurance (00)	2,231.00	2,800.00	-569.00	79.7%
52047400 - Bank/Lockbox Fees	2,000.00	2,400.00	-400.00	83.3%
52049680 - Other Contractual	596,539.28	900,000.00	-303,460.72	66.3%
Total 5204 - Contractual Services	648,089.13	989,550.00	-341,460.87	65.5%
5205 Supplies				
52050280 - Office Supplies	0.00	200.00	-200.00	0.0%
52050480 - Ed & Instr Supplies	2,500.00	25,000.00	-22,500.00	10.0%
52053100 - Printing-State	0.00	100.00	-100.00	0.0%
52053280 - Printing Commercial	3,290.15	13,000.00	-9,709.85	25.3%
52053580 - Postage	250.50	2,500.00	-2,249.50	10.0%
52053780 - Clothing	0.00	1,500.00	-1,500.00	0.0%
52053980 - Foodstuffs	3,614.17	3,000.00	614.17	120.5%
5205 Supplies - Other	244.20			
Total 5205 Supplies	9,899.02	45,300.00	-35,400.98	21.9%
5206 - Sponsorships & Grants				
52060600 - Scholarships	0.00	20,000.00	-20,000.00	0.0%
Total 5206 - Sponsorships & Grants	0.00	20,000.00	-20,000.00	0.0%
5207 - Cap Outlay,Comp Hdwr	7,494.88	3,500.00	3,994.88	214.1%
Total Expense	823,735.22	1,356,850.00	-533,114.78	60.7%
Net Ordinary Income	-823,735.22	-1,356,850.00	533,114.78	60.7%
Net Income	-823,735.22	-1,356,850.00	533,114.78	60.7%

SOUTH DAKOTA ONE CALL
Reconciliation Summary
3128 Fund Balance, Period Ending 04/30/2024

	Apr 30, 24
Beginning Balance	1,219,603.06
Cleared Transactions	
Checks and Payments - 28 items	-94,339.27
Deposits and Credits - 32 items	64,421.52
Total Cleared Transactions	-29,917.75
Cleared Balance	<u>1,189,685.31</u>
Uncleared Transactions	
Checks and Payments - 2 items	-651.96
Deposits and Credits - 1 item	7.35
Total Uncleared Transactions	-644.61
Register Balance as of 04/30/2024	<u>1,189,040.70</u>
Ending Balance	<u>1,189,040.70</u>

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,219,603.06
Cleared Transactions						
Checks and Payments - 28 items						
Check	02/29/2024	D1461...	LockBox Fee	X	-200.00	-200.00
Check	03/15/2024	14240...	Take Charge Bookk...	X	-1,105.00	-1,305.00
Check	03/15/2024	14240...	Dakota Event Center	X	-517.80	-1,822.80
Check	03/28/2024	14240...	Pure Bliss	X	-2,942.85	-4,765.65
Check	03/28/2024	14240...	Highland Conferenc...	X	-550.60	-5,316.25
Check	03/28/2024	14240...	Dacotah Bank Center	X	-503.08	-5,819.33
Check	03/28/2024	14240...	Spearfish Holiday Inn	X	-419.00	-6,238.33
Check	04/01/2024	CGEX...		X	-7,420.79	-13,659.12
Check	04/04/2024	14240...	Texas Excavation	X	-39,234.66	-52,893.78
Check	04/04/2024	14240...	Texas Excavation	X	-22,218.49	-75,112.27
Check	04/04/2024	14240...	Texas Excavation	X	-891.67	-76,003.94
Check	04/04/2024	14240...	Texas Excavation	X	-791.67	-76,795.61
Check	04/04/2024	14240...	AmericInn	X	-637.55	-77,433.16
Check	04/04/2024	PL403...	SD BHR	X	-121.52	-77,554.68
Check	04/11/2024	CGEX...		X	-7,533.08	-85,087.76
Check	04/11/2024	14240...	Take Charge Bookk...	X	-1,105.00	-86,192.76
Check	04/11/2024	14240...	Minervas	X	-645.10	-86,837.86
Check	04/11/2024	DB	LOCKBOX	X	-91.35	-86,929.21
Check	04/11/2024	DB	Bachand Hruska	X	-25.00	-86,954.21
Check	04/22/2024	D1461...	LOCKBOX	X	-200.00	-87,154.21
Check	04/25/2024	PE403...	SD Bureau of Admin...	X	-2,223.00	-89,377.21
Check	04/25/2024	CS40...	SD Central Services	X	-326.04	-89,703.25
Check	04/30/2024	FM40...	SD Central Services	X	-1,718.50	-91,421.75
Check	04/30/2024	DP04...	SD BIT	X	-1,526.73	-92,948.48
Check	04/30/2024	MP40...	SD FLeet & Travel	X	-1,327.53	-94,276.01
Check	04/30/2024	PM40...	SD Property Mgmt	X	-39.95	-94,315.96
Check	04/30/2024	PP403...	Purchasing Services	X	-15.31	-94,331.27
Check	04/30/2024	FB403...		X	-8.00	-94,339.27
Total Checks and Payments					-94,339.27	-94,339.27
Deposits and Credits - 32 items						
Deposit	03/11/2024			X	39.90	39.90
Deposit	03/25/2024			X	853.06	892.96
Deposit	03/28/2024			X	89.88	982.84
Deposit	03/29/2024			X	112.35	1,095.19
Deposit	04/01/2024			X	352.03	1,447.22
Deposit	04/02/2024			X	98.70	1,545.92
Deposit	04/04/2024			X	16.80	1,562.72
Deposit	04/04/2024			X	35.00	1,597.72
Deposit	04/04/2024			X	1,674.40	3,272.12
Deposit	04/08/2024			X	1,018.32	4,290.44
Deposit	04/08/2024			X	6,121.36	10,411.80
Deposit	04/11/2024			X	38.85	10,450.65
Deposit	04/11/2024			X	45.15	10,495.80
Deposit	04/11/2024			X	77.00	10,572.80
Deposit	04/11/2024			X	126.00	10,698.80
Deposit	04/11/2024			X	1,443.75	12,142.55
Deposit	04/11/2024			X	3,425.80	15,568.35
Deposit	04/12/2024			X	7,305.55	22,873.90
Deposit	04/15/2024			X	8,267.39	31,141.29
Deposit	04/16/2024			X	156.45	31,297.74
Deposit	04/17/2024			X	687.39	31,985.13
Deposit	04/18/2024			X	71.40	32,056.53
Deposit	04/18/2024			X	1,738.59	33,795.12
Deposit	04/23/2024			X	179.27	33,974.39
Deposit	04/23/2024			X	1,366.33	35,340.72
Deposit	04/23/2024			X	9,541.91	44,882.63
Deposit	04/24/2024			X	3,608.92	48,491.55
Deposit	04/30/2024			X	13.65	48,505.20
Deposit	04/30/2024			X	291.90	48,797.10
Deposit	04/30/2024			X	1,144.57	49,941.67

SOUTH DAKOTA ONE CALL
Reconciliation Detail
3128 Fund Balance, Period Ending 04/30/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	04/30/2024			X	5,327.84	55,269.51
Deposit	04/30/2024			X	9,152.01	64,421.52
Total Deposits and Credits					64,421.52	64,421.52
Total Cleared Transactions					-29,917.75	-29,917.75
Cleared Balance					-29,917.75	1,189,685.31
Uncleared Transactions						
Checks and Payments - 2 items						
Check	04/25/2024	14240...	Pizza Ranch		-450.00	-450.00
Check	04/25/2024	14240...	Mark Meier		-201.96	-651.96
Total Checks and Payments					-651.96	-651.96
Deposits and Credits - 1 item						
Deposit	04/30/2024				7.35	7.35
Total Deposits and Credits					7.35	7.35
Total Uncleared Transactions					-644.61	-644.61
Register Balance as of 04/30/2024					-30,562.36	1,189,040.70
Ending Balance					-30,562.36	1,189,040.70

AGENCY: 14 PUBLIC SAFETY
BUDGET UNIT: 1461 ONE CALL NOTIFICATION BOARD - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
3184	1461000882	1140000	1,189,685.31	DR	811 ONE-CALL BOARD
COMPANY/SOURCE TOTAL 3184 882			1,189,685.31	DR *	
COMP/BUDG UNIT TOTAL 3184 1461			1,189,685.31	DR **	
BUDGET UNIT TOTAL 1461			1,189,685.31	DR ***	
AGENCY TOTAL 14			720,693.66	DR ****	