

South Dakota One Call Notification Board Meeting

MINUTES

(Draft / Unapproved, Circulated February 1, 2024)

Thursday, January 25, 2024 at 10:30 AM CT (9:30 AM MT)

This meeting can be attended over ZOOM or in person at Red Rossa's Prairies Meeting Room.
Please contact Mandy Benson at mandy@sd811.com for the ZOOM link.

Board members present:

Chairman, Mark Meier, Representing Municipalities;

Jim Scull, Representing Excavation Contractors;

Brad Wenande, Representing Investor-Owned Natural Gas Utilities;

Scott Wiese, Representing Investor-Owned Electric Utilities;

Lloyd Rave, Representing Rural Water Systems;

Loren Beld, Representing Excavation Contractors;

Jim Wedin, Representing Telecommunication Companies Offering Local Exchange Service to More Than 50,000 Customers;

Steve Barnett, Representing Rural Electric Cooperatives;

Jake VanDewater, Representing Telecommunication Companies Offering Local Exchange Service to Less Than 50,000 Customers;

Cody Honeywell, Legal Counsel;

Callie Iversen, Accounting;

Codi Gregg, Executive Director;

Mandy Benson, Executive Assistant;

Board Members Unable to Attend:

Vice Chairman, Ryan Barr, Representing Community Antenna Television Systems

Kay Braaten; Representing Interstate Carriers of Gas or Petroleum;

Brett Koenecke, Legal Counsel;

Guests:

Sharla Haugen, Sioux Valley Energy;

Mary Zaner, PHMSA;

Boice Hillmer, PHMSA;

Scott Sasajima, Texas 811;

Kyle VanLandingham, Texas 811;

1. Call to Order and Roll Call.
 - a. No changes to the agenda.

2. Lloyd Rave motioned for the approval of Board Meeting Minutes from November 7th, 2023. Jim Wedin seconded the motion. **Motion carried unanimously.**
3. Review and Approve Financials
 - a. Callie Iversen presented December 2023 financials. Mark Meier motioned to approve December 2023 Financials. Lloyd Rave seconded the motion. **Motion carried unanimously.**
 - b. Budget Committee will be established and members notified.
4. South Dakota 811 Performance Reports
 - a. Texas811 presented the Performance Reports for Q4. Incoming ticket volume was up with the top counties being Minnehaha, Lincoln, Pennington, and Trip. Positive Response was up 32.64% year over year with a total of 81,984 total responses in Q4. Speed of answer was also within contractual requirements for Q4.

Executive Director Discussion Items:

5. On November 7th, 2023, the Board of Directors ended the First District contract effective December 31st, 2023. Texas 811 was collecting more data than they were being provided.
6. Code of Conduct and Conflict of Interest Form Renewals were administered to the Board of Directors that were present in person.
7. Complaint Process Update
 - a. The Complaint Form was presented. The form has been shortened in length by removing redundant questions. This gives those filing an opportunity to complete the form promptly and removes the frustrations of the form. Violations have also been listed on the form as they must be listed and often complaints are dismissed due to violations not being stated. The Reply Form will follow the Complaint Form in simplifying the process.
 - b. One Hearing has been requested. The date of March 14th, 2023 has been set for the Hearing.
8. Excavation Forecast
 - a. 2023 Review – 93% of the projected forecast was met for incoming and outgoing tickets.
 - b. 2024 Projected Forecast was discussed during the presentation with the breakdown of per county and DOT region available upon request.
9. Texas811 welcomed any Board Members who wish to explore the Center an opportunity to visit and view behind-the-scenes operations.
10. Sharla Haugen asked if Texas811 handling the GIS Mapping will help with updating facility maps. She has noticed a two-to-three-week delay.



Scott Sasajima assured that there will be no delay as updates are run twice a week and would be happy to provide additional information.

11. Loren Beld motioned to adjourn. Steve Barnett seconded the motion. **Motion carried unanimously.**

Notice of future One Call Board Meetings:

Board Meeting Dates:

- January 25, 2024 – Red Rossa 11AM CT
 - Legislative Breakfast from 7AM to 10AM
 - Possible public hearing on proposed Rules Changes.

Notice of Safety Conferences:

- Excavation Safety Alliance (ESC) March 19 – March 21, 2024
New Orleans, Louisiana
- Common Ground Alliance (CGA) April 14 – April 18, 2024
Colorado Springs, Colorado
- Texas811 Damage Prevention Summit, October 2 – October 4, 2024
Georgetown, Texas

Notice of future One Call Enforcement Panel Meetings:

2PM Central Time (1PM Mountain Time) Last Thursday of each month and last Friday during Legislative Session (January, February and March.)
Schedule provided to Enforcement Panel Members

Announcements:

Materials presented at this meeting are available on the South Dakota 811 website, www.sd811.com as well as the South Dakota Board and Commissions website at <http://boardsandcommissions.sd.gov>. These are also available by contacting Codi Gregg at exedir@sdonecall.com or by calling (605) 863 – 0951.